

National Institute of Technical Education & Research (NITER)

(An Autonomous Vocational & Skill Development Institute)

Registered under Society Registration Act 21 of 1860, NCT of Delhi



MIGRATION / TRANSFER CERTIFICATE REQUEST FORM

(For Issue of Migration Certificate or Transfer Certificate)

1. STUDENT DETAILS

Student Name (Block Letters): _____

Father's / Husband's Name: _____

Mother's Name: _____

Date of Birth (DD/MM/YYYY): _____

Registration Number: _____

Roll Number (If Issued): _____

Contact Number: _____

Email ID: _____

2. COURSE & ACADEMIC DETAILS

Course Name: _____

Course Category / School: _____

Mode of Study: Regular Distance Online

Session / Batch: _____

Study Center Name & Code: _____

Year or Semester Completed: _____

Examination Status: Completed Appeared Pending

3. TYPE OF CERTIFICATE REQUIRED

Migration Certificate

Transfer Certificate

Purpose for which certificate is required:

4. REASON FOR REQUEST

Admission to another institution

Change of course or career path

Personal reasons

Discontinuation of studies

Other (Specify): _____

Detailed Explanation:

5. STUDENT DECLARATION

I, the undersigned student, hereby apply for issuance of the above-mentioned certificate.

I clearly understand and accept that:

- Issue of Migration or Transfer Certificate is subject to verification and approval by NITER
- All dues, fees and obligations towards the institute must be cleared
- Issuance of certificate does not imply completion or equivalence of any degree or qualification

- The course pursued was for self-employment and skill based professional work only
- No claim for Government or Semi Government job is applicable

I agree to abide by all rules, regulations and decisions of the National Institute of Technical Education & Research (NITER).

Student Signature: _____

Student Name: _____

Date: _____

6. STUDY CENTER VERIFICATION & RECOMMENDATION

I hereby verify that the above-mentioned student details are correct as per study center records.

Student Fee Status:

Cleared Pending

Academic Status:

Completed Not Completed

Recommendation:

Recommended Not Recommended

Remarks:

Study Center Head Name:

Designation:

Signature & Seal of Study Center:

Date:

7. APPROVAL (FOR HEAD OFFICE USE ONLY)

Application Received On: _____

Verified By (Name & Designation): _____

Certificate Approved:

Migration Certificate Transfer Certificate Not Approved

Certificate Issue Date: _____

Mode of Issue:

Physical Copy Digital Copy

Remarks:

Approved By (Head Office Authority):

Designation:

Signature & Office Seal:

Date:

IMPORTANT NOTE

- Migration or Transfer Certificate is issued only after complete verification of records
 - NITER reserves the right to reject the request if any dues or discrepancies are found
 - Issuance of certificate does not create any future academic or employment claim
 - Processing time and charges shall be applicable as per institute norms
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NITER , Examination & Certification Department

Website: www.niter.in

Helpline: 78726 78726